

**ANNUAL CEREMONIAL REVIEW**

**LEAGUE INSPECTOR MARKING REPORT**

League Inspector: \_\_\_\_\_

Squadron: \_\_\_\_\_

Parade Location: \_\_\_\_\_

Start Time: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewing Officer: \_\_\_\_\_

No. Cadets on parade: \_\_\_\_\_

Other significant guests/dignitaries:

Conducted on regular training night: Y \_\_\_\_ N \_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

<b><u>PROTOCOL AND COURTESIES</u></b>	<b>Points Available</b>	<b>Points Awarded</b>
<b><u>Reviewing Party:</u></b>		
Written Invitation to ACL Inspector	2	
Special Meet and Greet area for Reviewing Party	2	
ACL Inspector greeted and attended to throughout ACR	2	
ACL Inspector introduced to RO and Reviewing Party	2	
<b>Reviewing Party – Total Points Available/Awarded</b>	<b>8</b>	
<b><u>Public:</u></b>		
Community Dignitaries invited	2	
Received Parade Program	2	
Post ACR Parade Reception	2	
<b>Public – Total Points Available/Awarded</b>	<b>6</b>	
<b><u>Parking and Traffic Control:</u></b>		
Assigned Parking for League Inspector & RO (or alternate arrangements)	2	
Appropriate signage for directions and Public parking	2	
<b>Parking and Traffic Control – Total Points Available/Awarded</b>	<b>4</b>	
<b><u>Parade Facilities:</u></b>		
Reserved seating for RO, League Inspector & Special Guests	2	
Adequate seating for Parents and Public	2	
<b>Parade Facilities – Total Points Available/Awarded</b>	<b>4</b>	
<b>Total Points - Page 1</b>	<b>22</b>	

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<b>COORDINATION OF PARADE EVENTS</b>	<b>Points Available</b>	<b>Points Awarded</b>
<b>Printed Program:</b>		
ACR Program given to League Inspector	2	
Biographies of League Inspector and RO	2	
Background of ACL and Cadet Movement in BC (from BCPC)	2	
Cooperative roll between DND, CIC, ACL and SSC	2	
Schedule of Events (including when to stand and sit)	2	
Reviewing Party listed	2	
Cadet Parade positions listed	2	
Squadron Staff and Sponsoring Committee listed	2	
Brief Squadron history	2	
Recognition of B.C. Gaming Commission & DND	2	
Recognition of other Sponsors	2	
Program Proofread-Names spelled correctly	2	
<b>Printed Program – Total Points Available/Awarded</b>	<b>24</b>	

<b>Master of Ceremonies:</b>		
Adequately prepared	2	
Advised public of generous support from the League and DND for the NST Courses	2	
Advised Audience when to stand and when to be seated	2	
Audio Quality	2	
<b>Master of Ceremonies – Total Points Available/Awarded</b>	<b>8</b>	

<b>Overall Impression:</b>		
Effort put into ACR	4	
<b>Overall Impression – Total Points Available/ Awarded</b>	<b>4</b>	

<b>Sponsoring Committee Annual Report:</b>		
CONFIRM that SSC Annual Report was emailed to BCPC office		
<b>Sponsoring Committee Annual Report – Total Points Awarded</b> <b>This form totals to 60. The 5 pts will be awarded by the BCPC OFFICE - Once added total will be out of 65</b>		<b>POINTS WILL BE AWARDED BY BCPC OFFICE</b>

<b>Total Points Available – Page 2</b>	<b>36</b>	
<b>Total Points Available – Page 1</b>	<b>22</b>	
<b>FINAL POINTS AWARDED</b>	<b>58</b>	

**PLEASE NOTE:**

*When points are deducted, explain the reason(s) on the comments sheet so that the Sponsoring Committee can learn from this and improve at future Annual Ceremonial Reviews.*

**Thank you for volunteering your time to be an Air Cadet League Inspector**



**COORDINATION OF PARADE EVENTS:**

**Printed Program:**

**Master of Ceremonies:**

**Overall Impression:**

**General Comments (beyond those listed):**

Report submitted by: \_\_\_\_\_  
Print Name Signature

Date: \_\_\_\_\_ League Position: \_\_\_\_\_